



Jurupa Valley Pro Rodeo
 POST OFFICE BOX 1133, Jurupa Valley, CA 91752
Tammy Hop Cell Phone: (951) 897-6550
 Email: tammy_h@att.net

**PRCA RODEO BOOTH / VENDOR
 APPLICATION
 June 1-2, 2018
 (Please Print or Type)**

JVPR Use Only	
Application Rcvd.	_____
Deposit Rcvd.	_____
Insurance	_____
Fees received	_____
Inspection Completed	_____
Packet Mailed (Food)	_____
Additional Info:	_____

Company Name/Organization _____
 Address _____
 City, State & Zip Code _____
 Contact Person _____
 Phone Number _____ Cell Number _____
 Fax Number _____ Anticipated No. of Employees Present at Event? _____
 Is electricity required? _____
 (If yes, state current and voltage requirements)

Description of products and/or services being displayed sold or advertised within the vending area.) _____

Food Vendors/Food Choice: *Be specific.* Only 5 major food vendors will be permitted on a first come bases. All food items must be approved before the event. _____

Booth Dimensions & Fees (Check booth size below)			Amount Due
Non-Profit Information Only	12 X 12	50.00	
Profit Business	12 X 12	200.00	
Profit Art/Crafts	12 X 12	100.00	
Non Profit Food	12 X 20	200.00	
Profit Food	12 X 20	300.00	
Profit Business	20 X 20	400.00	
Profit Business	20 X 30	500.00	
Sponsor Booths (Space varies)	12 X 12	Included with Sponsorship	
* Non-food booths inspection fee (mandatory fee)		\$ 10.00	
* Food booths inspection fee (mandatory fee)		\$ 20.00	
TOTAL DUE \$			

* An additional fee may be charged by the fire dept. You will be notified with the amount. **If you have any questions please call or email Tammy Hop at (951) 897-6550 or tammy_h@att.net or Deeann Phillipi at (951) 741-6684.** Application will not be processed without full payment. All fees must be paid no later than April 15, 2018. Booth areas will be measured and marked. Please be sure you have chosen the correct size or additional charges will be incurred.
 *****Rodeo Co-Chairs: Laura Bakewell (951) 660-2228 and Bob Laurence (562) 824-1775.*****

APPLICATIONS, INSURANCE POLICIES AND PAYMENT MUST BE RECEIVED NO LATER THAN April 15, 2018 OR YOU MAY LOSE YOUR RIGHT TO PARTICIPATE.

Signature _____ Print Name _____ Date _____

VENDOR BOOTH POLICY

All Vendors:

1. The Jurupa Valley Pro Rodeo may inspect vendors at any time. The Jurupa Valley Pro Rodeo reserves the right to shut down any booth for non-compliance with any applicable law(s), operating outside of the requested and approved function(s), or operating in a disrespectful, immoral or unethical manner toward any patron, official, competitor, vendor, city employee or any other attendee of the event.
2. Vendors requiring electricity will need to provide an extension cord at least 150 feet long. Pigtales are also required. Limited amounts of power are supplied for all booths.
3. Each organization or business must provide us with a one million dollar Insurance Policy, naming **the Jurupa Area Recreation and Parks District, Jurupa Valley Community Foundation, City of Jurupa Valley and the Jurupa Pro Rodeo, it's officers and committee** as additionally insured.
4. Booths must be cleared nightly of all trash, cooking oils and debris following each performance. **Please leave your booth area the way you received it.**
5. The grounds must be cleared of all vehicles and people including children, no later than 3:30 pm on Friday and Saturday. A **MAXIMUM** of 4 people will be given vendor passes, (including children.) At this time you will need to remain in your booth area until the gates are opened. Security will perform a daily sweep at this time.
6. **NON-PROFIT ORGANIZATIONS** must have proof of non-profit status.
7. **NO OUTSIDE ALCOHOL IN VENDOR AREA**

Food Vendors:

8. **Food Booths:** Inside your packet you will find a business card for the Dept. of Environmental Health, a **TEMPORARY FOOD FACILITIES OPERATOR'S GUIDE, and A TEMPORARY FOOD FACILITY/COMMUNITY EVENT FOOD VENDOR MENU FORM.** It is your responsibility to read the guide and follow it. You **MUST** send or fax the vendor menu form to the health dept. **2 weeks** before the rodeo. The health dept will hold an inspection on Friday, June 1; we will let you know the time. **YOU MUST BE AT YOUR BOOTH AT THE TIME OF THE INSPECTION.**
9. All **FOOD BOOTHS** must have a fire extinguisher.
10. All food booths must provide hand-washing facilities. (See page 7 of the operator's guide).
11. Ice can be purchased from the Jurupa Valley Pro Rodeo, \$6.00 per bag.
12. All food booths must be screened and have a floor covering of plywood, canvas, carpet, or pallets for above ground food storage.
13. **Vendors will be allowed to sell soda and water.**

Make checks payable to: **Jurupa Valley Pro Rodeo**

Mail to: Jurupa Valley Pro Rodeo/Rodeo Vendor Cord.
P.O. Box 1133, Jurupa Valley, CA 91752

For any questions or concerns you can contact Tammy Hop at (951) 897-6550 or Deeann Phillipi at (951) 741-6684

I have read the above policy and agree to abide by all of the rules:

Signed _____ Print _____ Date _____

The Jurupa Valley Pro Rodeo thanks you for your participation.

2018 GROUNDS SCHEDULE (TENTATIVE)

Subject to change without notice.

Please call or check our website prior to April 15, 2018 for changes to the program or schedule.

Friday, June 1, 2018

Vendor setup 8:00 am to 2:00 pm

Food vendors must be ready for Health Department Inspection at 11:00am

Gates open to the public at 4:00pm

Performance starts at 8:00 pm

Saturday June 2, 2018

Gates open to the public at 4:00pm

Performance starts at 8:00 pm

Daily cleanup will begin after all patrons have exited the premises. Vendors will have approximately 45 minutes to complete restocking, cleanup, equipment or product removal and covering of vendor area. Vehicles will be allowed inside the grounds during this time. No vendor camping! Grounds will be cleared and secured one hour following start of cleanup.

Thank you again for participating in the Jurupa Valley Pro Rodeo 2018
We appreciate your patronage and support!